

MARLINGFORD & COLTON ANNUAL PARISH COUNCIL MEETING

Colton Village Hall, 8th September 2026 at 7pm

Minutes

Present

John Morse	JM	Chairman
Debbie Perfect	DP	Councillor
Derren Wyatt	DW	Councillor
Maria Hutson	MH	Parish Clerk
Greg Parton	GP	Councillor

Cllr Dewsbury, District Councillor

Cllr Latache, County Councillor

PC Sarah Royall

1 member of the public

1. To consider accepting apologies for absence
None
2. To receive declarations of interest on items on the agenda and consider any requests for dispensations.
Debbie Perfect for item 12, Planning and 14, Grant applications (Grapevine) as an advertiser.
3. To consider Co-opting a Councillor
None
4. To agree the minutes of the Parish Council meeting held on 7th July 2026
DW proposed, MP seconded a true record, all in agreement.
5. Open forum for Public Participation: an opportunity to hear from the public, district and County Councillors and Police
A member of the public attended to raise their concern on speeding and volume of cars in Colton.
County Councillor circulated an update ahead of the meeting. He also mentioned that there is recruitment drive for foster carers.
District Councillor – food waste rollout has happened in Marlingford and Colton.
6. Any time limited correspondence – for information only
A47 update
Parish partnership
GNLP
Traffic on Church Road, Marlingford
Breckland Local Plan
Community climate action workshops
These were noted.
7. To receive a Highways update including speeding and setting up a Community Speedwatch group

Minutes 260908

Page 1 of 4

Signed

Date

Under item 5 there was extensive discussion about excessive speeds and volume of traffic in the parish and possible solutions. Cllr Latarche is going to discuss with Highways what physical mitigation could be considered.

Information to go into the next Grapevine regarding setting up a Community Speed Watch scheme which the Parish Council will initially facilitate. A minimum of 6 residents are needed for this to be set up.

8. To receive a footpath update

The overgrown area near the golf club which was reported has still not been cut. There is nothing significant to report at the moment.

9. To receive an update on the amenity areas and regular inspections.

Derren is now undertaking regular inspections on the amenity areas and will forward completed inspection forms to the clerk

The gate at Marlingford should be replaced by Justin Ritchie over the next few months now the weather is more favourable. It was agreed to ask that the work was undertaken by the November meeting.

Justin Ritchie is also looking at re-starting a Forest school in Marlingford conservation area. The Parish Council agrees to this subject to him providing risk assessments and insurance documents. If the sessions do not go ahead, he will be asked to remove any remaining equipment from the area.

10. To consider purchasing replacement SAM 2 batteries

It was agreed to replace the 2 batteries at a cost of £77.50 each used for the Colton machine., the current batteries only last approximately 3 weeks. Clerk to order and arrange delivery to John Morise

11. To consider purchasing new defibs for each village

It was agreed due to age of the machines and the need to replace batteries and pads soon to purchase 2 new machines, ZOLL AED PLUS, at £1600 each which includes a cabinet from Norfolk Heart 2 Heart.

It was agreed to ask Marlingford Village Hall if they could host the Marlingford device. This would prevent the previous issue of losing power to the cabinet if the pub where to close. Clerk to contact Chris Whiting

An electrician will need to be found to wire the new cabinets in. Councillors to consider any local electricians that would be willing to do this as a gesture of goodwill.

12. Planning

a) Any received after the publication of the agenda
None

b) To note delegated responses to;

[2026/1853 | Single storey rear extension and internal alterations | 2 Mill Road Marlingford Norfolk NR9 5HL](#)

The Parish Council supported the application

- c) To hear of any planning decisions made by South Norfolk Council
[2026/1891 | Retrospective change of use of existing front extension approved under application 2018/1184 to a self contained unit for use as holiday let accommodation, a self contained annex and extra accommodation for friends or family. | Casa Nuestra The Street Colton Norfolk NR9 5AB](#)

Refused

[2024/0885 | Retention of 1 additional caravan on existing plot to make a total of 3 caravans of which no more than one will be a mobile home | Mobile Home West Of Cobweb Cottage Norwich Road Colton Norfolk NR9 5BX](#)

Withdrawn

13. Financial matters

- a) To review the banking signatories
Derren Wyatt was added to the banking mandate and the paperwork was signed.
- b) To authorise payments for September 2026
It was noted that the annual NALC pay rates for 26/27 have been agreed and the Clerk's salary includes the new rate and back pay in respect to this.

NPTS Councillor training	81.60
Clerk Salary and Expenses September	535.04
Pension	127.78
Donation – Grapevine	400.00
Donation - Marlingford Churchyard cutting	300.00
Donation - Colton Churchyard cutting	300.00
HMRC Month 6	138.94
Norse Grass cutting	430.13

All in agreement, to be added to banking for authorisation.

- c) To note payments made since the last meeting

Clerk Salary and Expenses August	455.96
HMRC Month 5	100.47
Norfolk Pension Fund	135.36
Monthly bank charge	7.00

These were noted

- d) To note receipts received

Litter pick	50.00
Adopter fees	450.00

These were noted

14. To consider grant applications for 2027/28

Applications were received from Grapevine, Colton Church and Marlingford Church.
It was agreed in principle to support these, exact amounts to be confirmed as part of the budget setting process at the November meeting.

15. To consider the reviewed policies;
- a. IT Policy
 - b. Financial Regulations
- There were no changes, review approved.
16. Any other urgent business to be noted
John and Greg to attend A47 meeting on 30th September
Marlingford noticeboard needs repairing – quotes to be considered at the next meeting
17. To invite submissions for any items for inclusion on the next agenda
Community Speed Watch to be discussed following a call for volunteers.
Budget to be agreed at November meeting, clerk asked for any areas of growth or projects to be raised as soon as possible so can be included in the budget setting process.
18. To confirm that the next Parish Council Meeting will be held 10th November, 7pm, Colton Village Hall
Waiting for confirmation that meeting will be held in Marlingford in November
- Meeting closed 20:50