

Funding Application Form 2026-7

For all not-for-profit groups and organisations meeting within the parish, and operating for the benefit of the residents of Marlingford and Colton.

Name of Group/Organisation **Marlingford Parish Church**

Registered Charity Number (if applicable)

Purpose of Group/Organisation Services of **Christian worship, Baptism, Marriage, Funeral and Prayer**

Current Membership

Age Range	Under 5	5-12 yrs	13-19 yrs	20-54 yrs	55 +	Total Overall	Total from parish
Female					5	5	4
Male					1	1	1

Current Officers	Name	Address	Tel. No
Chairman	Rev Laura Montgomery <i>On Sabbatical Leave</i>	172 Fairways Queens Hills Costessey NR8 5GB	01603 744551
Secretary	Felicity Maton	West Cottage Barford Road Marlingford NR9 5HU	01603 880846
Treasurer	Carol Chiles	Swardeston NR14 8AD	01508 578352

Sources of Regular Funding

Collection at Services, Donations, 50 Club

Subject of Application **Repairs to Marlingford Church**

Other Financial Sources being pursued (various grants)

Documents to be sent with application:

- copies of two written quotations / estimates for all costs involved (where appropriate)

For established groups:

- latest set of accounts and balance Sheet
- details of current financial position

or for new groups:

- a planned budget

Project details and reason for application:

Repairs to Marlingford Church, which has been on this site since Norman times. The repairs are needed in many parts of the building, particularly the roof where dampness is causing continuous damage. Fundraising by holding events and donations is not sufficient to pay for these repairs, so grants are being sought.

Total Cost of Project £93,387.01

Amount requested from Parish Council £1,000

Declaration: the above information is submitted to the Parish Council and is correct to the best of my / our knowledge.

Signature of Applicant: *Felicity Maton*

Printed Name: Felicity Maton

Position in Organisation: Churchwarden and Secretary

Date: 3rd September 2025

Please note that the Parish Council likes to meet with all applicants, the Parish Clerk will let you know at which meeting this application will be considered.

Please send this completed form, together with supporting information to the Parish Clerk: clerk@marlingfordandcolton-pc.gov.uk

Data Protection

The data contained on this form will be retained for the purposes of this grant and, if you are successful, within the Council's accounts for the required seven years. The data is held securely and will not be shared or be used for any other purpose.

As a data subject you have detailed rights including: right of access to your own personal data, right of correction, erasure and to object to processing and the right to lodge a complaint with the Information Commissioner (the ICO).

More information regarding how the Parish Council handles data can be found in its privacy statement.

Closing date – 7th September 2025

ACCOUNTS JAN 2024- DECEMBER 2024

CURRENT ACCOUNT	RECEIPTS	EXPENSES	BALANCE
BROUGHT FORWARD from 2023			£894.03
RECEIPTS			
COLLECTIONS	891.26		
STANDING ORDERS	1280.00		
GIFT AID REPAYMENT HMRC	416.04		
PARISH COUNCIL	325.00		
DIOCESE RE REPAIRS/FABRIC	4000.00		
DONATIONS	255.00		
BINGO	576.00		
QUIZES	720.87		
OPEN GARDENS	2505.00		
DOG AGILITY	118.55		
WREATH MAKING	155.00		
CAROLS IN COURTYARD	376.00		
50 CLUB SURPLUS	550.00		
TRANS FROM FABRIC	1260.00		
CHURCH FEES RECEIVED	1751.00		
	15179.72		£16,073.75
EXPENSES			
PARISH SHARE 2024	3300.00		
ELECTRICITY	303.11		
OIL	0.00		
INSURANCE PREMIUM	337.65		
Tas Fire	201.60		
REPAIRS	90.00		
P BARNES BUILDER	1260.00		
GRASS & HEDGE CUTTING	330.00		
DIOCESE FEES	723.00		
DONATIONS	30.00		
FLAG	56.87		
LICENCE	48.85		
TRANSFER TO FABRIC ACCOUNT	8656.42		
	15337.50		
31/12/2024			£736.25

CURRENT ACCOUNT	£736.25
FABRIC ACCOUNT BALANCE	£17,235.77
50 CLUB BALANCE	£410.00
 BALANCE AS AT 31/12/24	 £18,382.02

Marlingford Church 50 Club

Balance brought forward	£310.00
Subscribers payments	£1,000.00
 Prizes	 £315.00
Surplus to Church Current account	£550.00
To Fabric account	£135.00
payments for 2025	£100.00
BALANCE 31/12/24	£410.00

FABRIC ACCOUNT

Balance brought forward	£9,525.58
FROM FABRIC TO CURRENT ACCOUNT	£1,260.00
	£8,265.58
FROM CURRENT TO FABRIC	£8,656.42
FROM 50 CLUB TO FABRIC	£135.00
INTEREST	£178.77
	£17,235.77

BIRDSALL, SWASH & BLACKMAN Ltd

Chartered Architects & Diocesan Surveyors

High House Farm, The Street, Beeston-next-Mileham, King's Lynn, Norfolk, PE32 2NF.

Tel 01328 701295 email enquiries@birdsallswashblackman.co.uk

25th March 2025

Mr Mark Pfeiffer,
Old School House,
Mill Road,
Marlingford
Norfolk
NR9 5HL

Dear Mr Pfeiffer,

Marlingford Parish Church

I have now received the following competitive tenders from the contractors listed below for repairing the tower and the east nave gable, the south and west walls of the nave and the southeast nave buttresses, the north aisle northeast buttress, the chancel arch and internal render in the nave at Marlingford Church

Peter Barnes	£67,933.25
Greystone & Mason Ltd	£76,895.50
G. F. Atthowe Builders Ltd	£78,819.40
S & L Restoration Ltd	£106,635.10

As we have worked with all four contractors in the past we would have no concerns about any of them being involved in this exercise but if the PCC were to accept the tender presented by Barnes then the total overall cost of work would be in the region of £93,000.00 gross as detailed below:-

Peter Barnes 27.02.2025	67,993.25
Architects fees @ 11% (6% invoiced to date)	7,479.26
Architects expenses, at, say,	200.00
Principal Designer	650.00
Ecologist, say,	1,500.00
Sub-Total	77,822.51
VAT @ 20%	<u>15,564.50</u>
Final Total	<u>£93,387.01</u>

Please note that these figures, as detailed on the attached Schedule of Costs, are somewhat higher than the estimated figure of February 2024 largely due to variations on the extent of repairs particularly to the tower.

Perhaps therefore once you and the PCC have had an opportunity to consider these figures you could let me know who you would like to appoint to carry out the work, so that we can provisionally accept their tender on your behalf, but not instruct any work to proceed until you have obtained permission and secured sufficient funds, and notify the other contractor that on this occasion they have been unsuccessful.

Now that we have obtained and presented competitive tenders, I am taking the liberty of presenting a second interim architect's fee account that I trust is acceptable to you and the PCC.

I also attach the quotation from CDM Contract Services and would be grateful if you could let me know if it is acceptable to the PCC.

Please would you also let me know if you would like an electronic version of the tender submitted by Peter Barnes so that you can submit this to the Listed Places of Worship Grant Scheme in order to claim the grant aid against our fee?

Should you require any further information at this stage please let know.

Thanking you.

Yours sincerely



Ruth Blackman
Director
Birdsall, Swash & Blackman Ltd

Attach: Schedule of Tenders
Fee Account
CDM Fee proposal